



## ST VINCENT AND THE GRENADINES

### PROCEDURE FOR THE REGISTRATION OF COMMERCIAL YACHTS Carrying No More Than 12 Passengers

**Provisional registration  
Certificate  
and Provisional  
Radio Licence:**

- 1) Application for Registration;
- 2) Good Standing Certificate of the owning company;
- 3) Certificate of General Inspection (to be renewed every year);
- 4) Permission for Transfer or Transcript of Register and/or Non-Encumbrance Certificate or Deletion Certificate from the present registry;
- 5) International Tonnage Certificate, 1969 of 24 m and over;
- 6) Confirmation from the Classification Society that for **yachts of 24m and over**, Statutory Certificates will be issued according to international conventions:
  - a. Load Line Certificate for Yachts of 24m and over or 150 GT and over
  - b. Safety Radio Certificate for Yachts of 300 GT and over
  - c. I.O.P.P. and I.A.P.P Certificates for Yachts of 400 GT and over
  - d. Safety Construction & Safety Equipment Certificates for Yachts of 500 GT and over
  - e. **For yachts of 500 GT and over:**
    - I. Copy of ISM Document of Compliance of vessel's operator to be submitted by the issuing organisation or confirmation that same is being issued and ISM Code Declaration of Company ;
    - II. Copy of the short term (or interim) SMC or confirmation from authorized organization that same is being issued;
    - III. Copy of Class Certificate;
  - f. And when the I.S.P.S. Code is applicable :
    - i. All Continuous Synopsis Records
    - ii. Company Security Officer Declaration
    - iii. Confirmation from authorized organization that the interim I.S.S.C. is being issued
    - iv. Application Form for Continuous Synopsis Record
- 7) Proof of ownership: Copy of legalised and/or apostilled Bill of Sale or Builder's Certificate;
- 8) Accounting Authority Identification Code (A.A.I.C.) and confirmation from the Accounting Authority that they are settling the Radio Traffic Accounts;
- 9) Payment of registration fees and annual tax, and
- 10) **Copy of STCW 95 or MCA Certificates for officers must be provided to the Office of the Commissioner**

**Permanent Registration**

- a) Original or certified true copy of the legalised and/or apostilled Bill of Sale or Builder's Certificate ;
- b) Certificate of Deletion from previous Registry (original or certified copy);
- c) Original application form
- d) Payment of annual tax and other fees eventually due, and
- e) Copy of the statutory certificates and Confirmation of P & I (Third Party Liability & Crew);
- f) **For yachts 500 GT and over**, Copies of all **Class** and Statutory Certificates including the Interim Safety Management and I.S.P.S. Certificates

**NOTE**

**The Certificate of Registry will be renewed yearly upon settlement of the Annual Tax and fee of US\$ 50.- for Certificate renewal as well as submission of Satisfactory General Inspection Certificate.**

**Radio Licence**

- a. Original Radio Installations Survey Report filled in and stamped by Classification Surveyor (submitted with provisional registration documents).

**Registration of  
Mortgage**

- a. Mortgage Deed containing the date and amount of Mortgage, discharge amount and date of maturity, signed by the Mortgagor and Mortgagee and legalised by a Notary Public, an Affidavit of Good Faith is requested as well as a recent Certificate of Good Standing of the Mortgagee is same is not a bank.
- b. Payment of mortgage registration fees (US\$ 500.-)

ALL CORRESPONDENCE AND APPLICATION TO BE ADDRESSED TO:

**THE COMMISSIONER FOR MARITIME AFFAIRS OF ST. VINCENT AND THE GRENADINES**

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